

**BURNHAM JOINT BURIAL COMMITTEE**

Comprising of representatives from the Town Council of Burnham-on-Sea & Highbridge and the Parish Council of Burnham Without

**Application for Permission to Erect a Monument or cut Additional Inscriptions**

In .....Cemetery

**Details of Memorial**

Name of Deceased: .....

Grave Section: .....Grave Number: .....

Headstone  Tablet  Vase / Angel  Additional   
Inscription

Size/dimensions: ..... Material: ..... Colour: .....

**N.B** If application is for an additional inscription please give name of person already on the memorial:

Name: .....

**Inscription wording**

**Drawing of the Memorial**

Name of Monumental Mason to carry out the work: .....

Telephone Number: .....Signature: .....

**Applicants Details**

Full Name (including title Miss/Mrs/Ms/Mr): .....

Address: .....

.....Post Code: ..... Tel No: .....

**Please complete either A or B as applicable and sign this form**

A. I am the owner (lessee) of the Exclusive Right of Burial - Deed No. ....

B. The following undertaking must be given where the Deed is not available or the grave owner is deceased

**I,** (full name)..... **Of,** (address) .....

..... Post Code: ..... Tel No: .....

**Please keep the Burial Committee updated with any change of address.**

Herby authorise the Stone Mason to place a memorial or alter the memorial on grave no:.....in the Burnham\* / Highbridge\* / Brent Road Cemetery \*(please circle) for the named deceased overleaf, and I hearby indemnyfy the Burnham Joint Burial Committee against any cost, expense, claim or damage which they may incur as a result of this and acting on the authority I now give.

Signature: ..... Date: .....

**Please note:** It is important to note that that the memorial remains the property and responsibility of the applicant. Safety checks will be carried out on memorials in accordance with the policy of the Burnham Joint Burial Committee. Should any memorials be found unsafe but not an immediate danger, the owner will be notified and given a reasonable time for a stonemason to make safe the memorial. If a memorial should be considered to be an immediate danger the Burial Committee will have no alternative but to lay down the memorial. It is for this reason that we ask applicants to keep the Burial Committee informed of any change of address or contact details.

THE APPROPRIATE FEE MUST BE PAID, BEFORE THE ERECTION OR CARRYING OUT OF ANY WORK.

THE COMMITTEE MUST BE NOTIFIED OF ANY ALTERATION MADE TO A MEMORIAL REGARDLESS OF WHETHER A FEE IS PAYABLE. THE GRAVE SPACE NUMBER MUST BE PLACED ON EVERY MEMORIAL.

**ALL MEMORIALS MUST BE CONSTRUCTED AND FIXED IN ACCORDANCE WITH THE CURRENT NATIONAL ASSOCIATION OF MEMORIAL MASONS.**

**In the Main Cemetery**

Nothing must be added to the grave except a temporary stone memorial vase until six months have elapsed from the date of the interment.

In order to maintain the grounds, staff must be able to mow up to the edge of the grave with no impediments.

**In the Garden of Rest**

Tablets must be erected with the shortest measurement at the foot of the plot

The base stone must not exceed 24" x 18" or the memorial 12" in height

Glass, ceramics, jars, ornaments, lanterns, wind chimes or other free-standing memorials are not permitted, and will be removed by the Caretaker and stored for collection

This includes any separate vases. Flowers are only permitted in the flower container set into the memorial

**In the Rose Garden**

The memorial is leased to the applicant for the period of 10 years. Only the name and dates of the deceased can be added to the memorial plinth.

The full regulations are displayed at the main entrance to the Cemetery, the Caretaker is there to help or advise at any time, or you can call 01278 795111 between 9am and 4pm Monday to Friday.

With new memorial applications you will be sent a Cemeteries Regulations booklet which states fully the rules of the terms of the permit being granted for the memorial.

<b>For office use only:</b>	
Permit No:	
Fee Received:	
Receipt No:	
Date:	

If you have any queries please contact the Clerk to Burnham Joint Burial Committee, The Old Courthouse, Jaycroft Road, Burnham-on-Sea, Somerset (Tel: 01278-795111)