



# Burnham-on-Sea & Highbridge Town Council

## Criteria for nominations for Civic Awards

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**Adopted Minute No: 92/17/TPC**

**Next Review: July 2020**

Every year the Town Council seeks nominations from members of the public for individuals who have demonstrated outstanding service to the community, made a significant contribution to public life in Burnham or Highbridge and have shown real dedication in helping local residents. Councillors then consider all nominations and make a selection. Civic Awards are presented to these residents at the Mayor's Civic Award Service.

### **Criteria for potential recipients of a Civic Award**

Any resident who is to be considered for this honour must meet the following criteria:

- Have provided services of an exceptional nature
- Have provided services which have been of benefit to people within the parish

### **Criteria for individuals nominating someone for a Civic Award**

Any person wishing to nominate someone for a Civic Award must meet the following criteria:

- Live within the parish
- Submit a written nomination to the Town Council
- Include their own name and contact details